

**Family, Career and Community  
Leaders of America**

**Minutes of the South Dakota Board of Directors**

Committee:	Full Board Meeting
Location:	Brookings, South Dakota
Date/Time	Aug. 11, 2016 10:00 am
Member's Present	Present: Kris Brockhoff, Jean Clarke, Deb DeBates, Amber Rost, Kyle Sorbe, Josh Sorbe, Kayla Gullickson, Joline Dunbar, Kayley Schweitzer, Cindy Brace, Suzy Ries, Deb Nelson, Rachel Remund, Paul Von Fischer,  Absent: Megan Jaquet, Brent Olinger, Steph Gelderman, Elliot Johnson
Recorded and Submitted by:	Recorded by Dr. Deb DeBates and submitted by Stephanie Gelderman

**I. Call to Order** - President Jean Clarke

**II. Roll Call**

**III. Approval of Minutes**

***Motion to approve the minutes:***

**Moved - Paul Von Fischer**

**Seconded - Suzy Reis**

**Motion passed**

**Minutes Approved**

#### **IV. Board Orientation**

##### **Acceptance and Welcome of new board members**

Debra Nelson - Business and Industry, Suzy Ries –District 1, 2, 3 Adviser Rep, and Jean Clarke - Leadership Team Adviser Rep. Also welcomed were Kris Brockhoff and Kayla Gullickson. Jean Clarke reviewed the code of ethics and asked all members to sign.

##### **Motion to accept agenda with flexibility:**

**Moved - Suzy Ries**

**Seconded - Cindy Brace**

**Motion Passed**

#### **V. Updates:**

##### **Update from NLC – Kayla Gullickson**

Two National officer candidates from South Dakota ran for office and Kayla Gullickson was elected as Vice President of Community Service. Kayla reported National Leadership Meeting was amazing.

##### **NEC Report – Josh Sorbe**

Josh Sorbe stated he was proud that a legitimate business meeting was held at NLC. There was an increase of 600 members and 100 chapters nationally. All proposed bylaws changes failed. This year's meeting had a record number of attendees.

##### **Update from National Board –Josh Sorbe**

New bylaws were proposed for first time in many years with good debate on issues. A new dress code will be implemented in 2018, with assistance to purchase red jackets – 10 were given at NLC and others will be presented at Cluster meeting. The national level is considering additional certifications for competitive events. Students and advisers can apply online at the national website.

##### **State Updates - Kyle Sorbe**

Kyle Sorbe reported on bylaws changes in South Dakota. First, the state will move from districts to regions. A change in dues also passed and state dues will now be \$8 and will cover state and regional dues. Kyle Sorbe also reported on changes to constitution/bylaws due to the change from districts to regions. A rough draft of region bylaws was provided to each district/region to assist with the changes. The state association will move from ten state officers to seven and new titles and duties are outlined in the changes. Joline Dunbar suggested that the duties of officers be streamlined to make constitution/bylaws more flexible; she also suggested listing the duties in the policies and procedures instead. Bylaws changes will be proposed at the 2017 state meeting. Suggestions were made to update bylaws. Kyle Sorbe will work on this and have it ready for the next board meeting.

##### **Dues**

Deadlines for dues were discussed – November will be first deadline as stated by Kris Brockhoff.

### **State Adviser/Fall Leadership Update - Kris Brockhoff**

DLG was used for state meeting registration at a cost of \$1.50 per registrant, but this will be increasing to \$1.60. Some regions are not using DLG but it will be used for state. Thank you's were given to all who donated plaques. A college and career fair is being considered for next year's state meeting. The state association had 62 chapters, with a reduction of 1 chapter for the year. One new middle school, Harrisburg Middle School, affiliated last year. There was a state membership increase of 93 members. There was also a large turnover of advisers, which means training at fall leadership will be important. The website is in the process of being updated with more links and resources for advisers. There was a display at the trade show that state officers worked. The first fall update was Capitol Leadership this fall. The state will offer \$250 stipends from the state association to assist with travel costs. This information will be sent out in fall newsletter. Secondly, "Go For Red" membership kits are available. FCCLA week is Feb.12-17, 2017. Kris reported on the meeting with the Sioux Falls Convention Center and costs have been reduced. Arrangements are continuing to be made and more details will follow.

Kris reported on National Leadership Conference, the Need 2 Feed project, and the updated National Programs.

Fall leadership training will be held in Huron on October 2-3, 2016, with the registration deadline set at Sept. 22, 2016.

Kris Brockhoff reported on submitting a proposal to the Beef Council and is waiting to hear if it has been accepted. The proposal is for three-years with a different theme each year. Discussion followed. Will link with FCCLA programs such as Financial Fitness or Student Body. We will know if it has been accepted in September.

### **Budget Update - Amber Rost and Kris Brockhoff**

Kris Brockhoff and Amber Rost reported on the proposed budget and on meetings with the Sheraton and Sioux Falls Convention Center. Discussion followed related to the script for state meeting and names were suggested for potential writers. Discussion took place related to paying registration for all competitive events at the NLC. Joline Dunbar wanted to go on record as encouraging our state adviser to attend both Capital Leadership and National Cluster Meetings and for the state association to support for her to do this.

**Motion to approve the budget with flexibility:**

**Moved - Deb Nelson**

**Seconded - Kaley Schweitzer**

**Motion passed**

Jean Clarke asked Board to consider adding state officers to the standing committees.

**Motion to add state officers to standing committees:**

**Moved - Joline Dunbar**

**Seconded - Rachel Remund**

**Motion passed**

Joline Dunbar expressed concerns regarding costs for State Adviser. Encouraged us to provide support.

Joline Dunbar suggested that South Dakota FCCLA develop a strategic plan and work toward that plan as our focus. Discussion followed. An Ad-Hoc committee will be formed to work on a strategic plan for South Dakota FCCLA. Jean asked for volunteers – Rachel Remund, Deb Nelson, Joline Dunbar and other volunteers will be considered.

### **Youth Foundation Update - Nancy Swanson**

Youth Foundation is now a recognized 501c3 non-profit organization. Avera Health is now both a financial supporter and a partner in the Healthy Living Initiative. This year the program will focus on training the students involved in the Healthy Living Initiative. Partnering with FCCLA; this year will include a Teens Teacher (t2) component.

Discussion was held on fund raising efforts. Kyle volunteered to create a brochure for a direct mailing to solicit donations for FCCLA. Kaylee will create a thank-you that can be used. Joline proposed that we have a job description for a position to coordinate a collection of potential donors for FCCLA. Discussion followed. Jean will work on a job description for this. Kaylee will send the information from the previous solicited list that was developed by Kristie Storms. Joline D. moved to create a statewide donor list for FCCLA; Kayla G. seconded. Rachel Remund volunteered to coordinate a statewide donor list prior to the January meeting.

### **Redistricting Progress**

Kris reported on the redistricting/regions progress. Spring dates will be earlier. District/region treasuries will be allocated based on number of members. State officers also reviewed the new region by laws and have sent out a template for regions to follow. (Kris has a summary of this as well).

### **Policies and Procedures**

Policies and Procedures Manual – Part 2. Joline will send out proposed changes to all advisers and Board members for input and report back at the next Board meeting.

Policies and Procedures Manual – Part 1. Jean reported on the work done on the manual by the parliamentarian. Jean shared changes made to each section. Jean will send the changes out to all Board members for final approval.

Next meeting date will be in October; Jean will send out a “doodle” poll.

**Motion to adjourn:**

**Moved - Kayley Schweitzer**

**Seconded - Deb Nelson**

**Motion passed**

Meeting was adjourned at 4:13 p.m.