

SOUTH DAKOTA FCCLA - VOLUNTEER AGREEMENT FORM



Thank you for your volunteer service to the South Dakota Association of Family, Career, and Community Leaders of America, Inc. Your role as a volunteer serves as an important link to local communities, businesses, and organizations, which is vital to Career and Technical Organizations (CTSOs) like FCCLA. According to National FCCLA Adult Code of Conduct, FCCLA offers training to those students who have a career objective in Family and Consumer Sciences and related fields. Individual conduct and appearance is part of this training and becomes apparent at FCCLA's National Leadership Conference. Adult volunteers set an example of expected behavior from the students. While fulfilling your assigned volunteer duties, you are considered a representative of SD FCCLA and thus are obligated to meet the following responsibilities:

- Dress professionally (business professional) and conduct oneself as a professional.
- Wear identification badges to all conference sessions.
- Promptly arrive to all scheduled sessions.
- Show respect for the rights of others and being courteous at all times.
- Be honest and do not take unfair advantage of others.
- Respect the property of others.
- Refrain from loud, boisterous talk, swearing, or other unprofessional conduct.
- Maintain a fair and unbiased approach to the judging and selection of all student applications, reports, projects, and presentations, despite any previous connections to students.
- Provide a safe and respectful environment for all participants at all times.
- Preserve confidentiality of any results or outcomes related to student placing or performance.
- Refrain from posting any information or content about the event or students on social media platforms.
- Abide by the SD FCCLA anti-discrimination and harassment policy (See page 2).

South Dakota FCCLA reserves the right to accept or decline any volunteer, or to remove a volunteer from an event, or permanently revoke volunteer status to anyone who does not abide by the above responsibilities.

South Dakota FCCLA reserves the right to adjust or reassign volunteers by overall judging needs.

I will be serving in the following volunteer category/categories:

- | | |
|---------------------------------------------|------------------------------------------------------|
| <input type="checkbox"/> Judge | <input type="checkbox"/> Exhibitor |
| <input type="checkbox"/> Workshop Presenter | <input type="checkbox"/> Registration Desk Assistant |
| <input type="checkbox"/> Chaperone | <input type="checkbox"/> Tabulation Room Assistant |

By signing, I agree to abide by the SD FCCLA Volunteer Agreement for activities I volunteer for the 2024-2025 school year.

Printed Name

Signature

Date

Email PDF of signed document to Region President adviser if volunteer at region meeting & State Office for state meeting.

ANTI-DISCRIMINATION AND HARASSMENT POLICY

SD FCCLA is committed in all areas to providing an environment that is free from discrimination and harassment. Harassment or discrimination based on race, color, religion, creed, national origin, ancestry, sex, pregnancy, sexual orientation, genetic information, gender identity, age, veteran status, or disability will be regarded as a violation of this policy.

- A. Harassment based on race or color can include unwelcome, hostile, and offensive verbal, written, or physical conduct based on, or directed at, the characteristics of a person's race or color, such as nicknames emphasizing stereotypes, racial slurs, and negative references to racial customs.
- B. Harassment based on religion can include unwelcome, hostile, and offensive verbal, written, or physical conduct based on, or directed at, the characteristics of a person's religion or creed, such as comments regarding surnames, religious tradition, or religious clothing, as well as religious slurs and/or graffiti.
- C. Harassment based on national origin or ancestry can include unwelcome, hostile, and offensive verbal, written, or physical conduct based on, or directed at, the characteristics of a person's national origin, such as comments regarding surnames, manner of speaking, customs, language, or ethnic slurs.
- D. Sexual harassment of students includes unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of sexual nature. Sexual harassment may occur whether the harassment is between people of the same or different gender. Sexual harassment can include unwelcome oral, written, or physical conduct, directed at, or related to, a person's gender, such as sexual gossip or personal comments of a sexual nature, sexually suggestive or foul language, sexual jokes, whistling, spreading rumors or lies of a sexual nature about someone, demanding sexual favors, forcing sexual activity by threat of punishment or offer of education reward, obscene graffiti, display or sending of pornographic pictures or objects, offensive touching, pinching, grabbing, kissing or hugging, or restraining someone's movement in a sexual way.
- E. Harassment based on sexual orientation can include unwelcome, hostile, and offensive verbal, written, or physical conduct based on, or directed at, the characteristics of a person's sexual orientation, such as name-calling and imitating mannerisms.
- F. Harassment based on disability can include unwelcome, hostile, and offensive verbal, written, or physical conduct based on, or directed at, the characteristics of a person's disability condition, such as imitating manner of speech or movement; hostile or offensive acts; and/or interference with movement or access to necessary equipment. All advisers and students share the responsibility to ensure that harassment based on race, color, religion, national origin, ancestry, sex, sexual orientation, or disability does not occur at any FCCLA activities or functions.

Anyone who believes they have been a victim of discrimination or harassment should immediately report the matter to the person in charge of the event.

Once the matter has been reported it will be promptly investigated and any necessary corrective action will be taken where appropriate. All complaints of unlawful harassment will be handled in as discreet and confidential a manner as is possible under the circumstances.