



**South Dakota Association
Family, Career and Community Leaders of America
State Leadership Team Application Instructions**

Please complete State Leadership Team Application following instructions below. **Submit a digital, PDF copy of completed, signed application to: State FCCLA Adviser & Leadership Team Adviser for team applying for** on or before April 1, 2025.

- **State Leadership Team Application Information Sheet**
- **FCCLA Resume**
 - Attach a professional FCCLA resume, one page only in length, typed in 11 point Times New Roman font with margins set at .75 all around, providing the below criteria:
 - Name, home address, phone number, and email address.
 - School, chapter, year in school, number of years in FCCLA, total years of FACS instruction, team applying for membership.
 - List all Family and Consumer Sciences courses and grade levels when taken. Please list the course titles as they appear on your transcript.
 - List your participation in FCCLA at the local, district/region, state and national level.
 - List offices held in FCCLA.
 - List your participation in your school and community organizations.
- **Affiliation**
 - Attach a copy of chapter affiliation form, verifying candidate's membership.
- **Photography & Website Consent and Release Form**
 - Parents must sign the Photography Consent and Release Form located on page 5.
- **Candidate Support Form**
 - Candidate, chapter adviser, school administrator, and parent or guardian must read and sign the Candidate Support Form on page 6.
- **Scan and email completed, signed application via PDF to South Dakota FCCLA State Adviser (Kristine.Brockhoff@lakeareatech.edu) and leadership team adviser member is applying for (Current Trends – Karen.Mettler@k12.sd.us; National Outreach – Megan.Zinter@k12.sd.us; Advocacy Team – Anne.Pankratz@k12.sd.us)**

Application deadline: April 1st.

Submit:

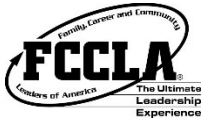
1. Email PDF scan of completed, signed Leadership Team Application to SD FCCLA State Adviser and "CC" Adviser of Leadership Team applying to:

SD FCCLA State Adviser – Kristine.Brockhoff@lakeareatech.edu

CURRENT TRENDS STATE LEADERSHIP TEAM – Karen.Mettler@k12.sd.us

NATIONAL OUTREACH STATE LEADERSHIP TEAM – Megan.Zinter@k12.sd.us

ADVOCACY STATE LEADERSHIP TEAM – Anne.Pankratz@k12.sd.us



SOUTH DAKOTA FCCLA STATE LEADERSHIP TEAM APPLICATION INFORMATION SHEET

NAME _____ GRADE _____

CIRCLE TEAM APPLYING FOR: NATIONAL OUTREACH TRENDS ADVOCACY

CHAPTER _____ SCHOOL _____

ADVISER _____ ADVISER CELL PHONE _____

SCHOOL ADDRESS _____

CANDIDATE HOME ADDRESS _____

HOME/PERSONAL E-MAIL _____

SCHOOL E-MAIL _____

HOME PHONE _____ CELL PHONE _____

FOOD ALLERGIES _____

BIRTH DATE (NO YEAR): _____

PARENTS

NAMES _____

ADDRESS _____

E-MAIL _____ PHONE _____

SCHOOL

PHONE _____

PRINCIPAL _____

SUPERINTENDENT _____

Please use this candidate information sheet as the cover sheet for leadership team application.

Team Purpose:

- **Trends Team** – Focus on a national program decided upon by the team members.
- **National Outreach Team** – Focus on outreach goals set by national and state executive councils.

Organization of Teams:

- Each team may consist of up to 10 members.
- Students are eligible to be on each team one year.
- All members through grade 11 are eligible to apply.
- Trends Team will determine national program to focus on annually based on available programs.
- Outreach Team will focus on the national Outreach Program for that particular year.
- Two candidates are allowed to apply per chapter.
- No more than two students can represent a chapter on a team.

Team Responsibilities:

- Term of position is State Leadership Conference to State Leadership Conference.
- Members are required to participate in Fall Training and Winter Training.
- Uniforms will be the expense of the members and will comply with state/national dress code.
- Nametags are to be worn at all official FCCLA events and replacement costs are up to the member.
- Team members will offer workshops as requested during term.
- Write a minimum of three newspaper articles for submission to local paper.
- Present a workshop at region meeting and state meeting.
- Submit monthly reports to coordinator.
- Compile a portfolio throughout the year to be used during exit interview.
- Act professionally at all FCCLA functions – local level to national level.
- Failure to meet the responsibilities as stated will result in probation. The second offense will be removal from the State Leadership Team. Failure to attend and participate in Fall Training or Winter Training will result in immediate removal from the team.

Selection:

- Members interested in applying for a state leadership team will need to submit 2 completed applications by April 1, one to the SD State FCCLA Adviser and one to the Leadership Team adviser of team applying to.
- An FCCLA knowledge test will be taken by candidates at the state meeting.
- Candidates will be interviewed by a team comprised of current members, alumni and advisers. No more than six people will serve on the interview committee.
- During the interview, candidates will give a 2-3 minute presentation with a brochure or infographic about a current trend or outreach project they would like to focus on in the upcoming school year. The brochure is the only prop or visual allowed. No other visuals, handouts or costumes will be allowed.
- Selection will be based on 50% interview score, 25% application score, and 25% test score.

Team Purpose:

- **Advocacy Team** – Enhance the state association through marketing efforts, sponsorships, and alumni.

Organization of Team:

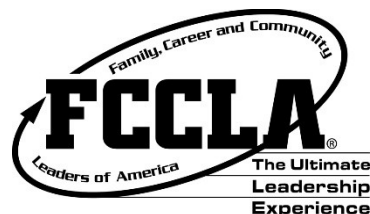
- Team may consist of up to 10 members.
- Former state officers, former national officers, and national officer candidates are eligible for the Advocacy Team and is a current FCCLA member.
- Members may be on this team more than one year.

Team Responsibilities:

- Term of position is State Leadership Conference to State Leadership Conference.
- Members are required to participate in Fall Training and Winter Training.
- Uniforms will be the expense of the members and will comply with state and national dress code.
- Nametags are to be worn at all official FCCLA events and replacement costs are up to the member.
- Team members will offer workshops as requested during term.
- Write newsletter for alumni and facilitate alumni reception at state meeting.
- Members will contact a minimum of five community groups.
- Members will have a minimum of ten sponsor contacts.
- Submit monthly reports to coordinator.
- Compile a portfolio throughout the year to be used during exit interview.
- Act professionally at all FCCLA functions – local level to national level.
- Failure to meet the responsibilities as stated will result in probation. The second offense will be removal from the State Leadership Team. Failure to attend and participate in Fall Training or Winter Training will result in immediate removal from the team.

Selection:

- Eligible members interested in applying for a State Leadership Team will need to submit a completed application by April 1st.
- Candidates will be interviewed by a team comprised of current members, alumni and advisers. No more than six people will serve on the interview committee.
- The interview will be a mock sponsorship meeting in which the candidate will present information as they would to a potential sponsor.



Photography & Website Consent and Release Agreement

I, _____, hereby give SD Family, Career and Community Leaders of America the absolute right and permission to photograph me. I hereby grant to SD Family, Career and Community Leaders of America all rights to reproduce and disseminate such photographs and images, in whole or in part, or altered in character or form, that will be used by the SD Family, Career and Community Leaders of America in conjunction with presentations, programs, publications, and the SD FCCLA website.

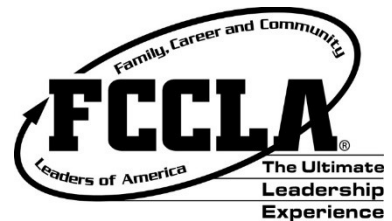
I further grant SD Family, Career and Community Leaders of America all rights to make further reproductions of such pictures and images through any media, for educational purposes, art, entertainment, advertising of, and internal use for other lawful purposes. I also grant to SD Family, Career and Community Leaders of America the right to copyright such pictures and images in its own name or to publish, to market, and to assign without compensation or report to me.

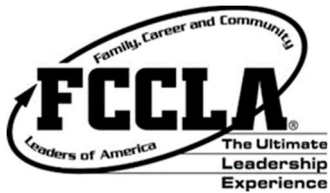
I hereby waive the rights or interests that I may have in the pictures or images, including my rights to inspect and/or approve the finished photographs and images or the use of which it may be applied so long as its use shall be lawful.

I expressly release SD Family, Career and Community Leaders of America, their agents, employees, licensees and assigns from and against any and all claims which I have or may have for invasion of privacy, defamation or any other case of action arising out of the production, distribution, publication, and exhibition of the photographs and images.

Parent/Guardian Signature _____ Date _____

Candidate Signature _____ Date _____





Candidate Support Form

ADMINISTRATOR SUPPORT:

- _____ I verify this student is academically eligible for participation as a peer educator/State Leadership Team.
- _____ I understand and support the student attending Fall Training (October 5-6, 2025); a winter/spring meeting - (January 7, 2026); and the State Leadership Conference in April 26, 27, & 28, 2026.
- _____ I recommend this student for a peer education/State Leadership Team position.

Signature: _____ Date: _____

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ADVISER SUPPORT:

- _____ I verify the student applying for this state leadership position is an active FCCLA member and is capable of fulfilling the responsibility of this position.
- _____ I accept the responsibility to support the student by providing resource information on individual and team projects and activities.
- _____ I understand and support the student attending Fall Training (October 5-6, 2025); a winter/spring meeting - (January 7, 2026); and the State Leadership Conference in April 26, 27, & 28, 2026.

Signature: _____ Date: _____

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PARENT/GUARDIAN COMMITMENT:

- _____ I understand and support the training, activities and financial responsibilities involved in a peer education/State Leadership team position.
- _____ I understand and support the student attending Fall Training (October 5-6, 2025); a winter/spring meeting - (January 7, 2026); and the State Leadership Conference in April 26, 27, & 28, 2026.

Signature: _____ Date: _____

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STUDENT COMMITMENT:

- _____ I understand and accept the responsibilities of the position and I am applying for. I am aware of the Fall Training dates and financial requirements the position may involve.
- _____ I understand and support the student attending Fall Training (October 5-6, 2025); a winter/spring meeting - (January 7, 2026); and the State Leadership Conference in April 26, 27, & 28, 2026.
- _____ I understand there is a dress code team members are required to follow and responsible for purchasing.

Signature: _____ Date: _____