



SOUTH DAKOTA REGION OFFICER CANDIDATE INFORMATION SHEET - JUNIOR HIGH REPRESENTATIVE

NAME _____ CURRENT GRADE _____

CHAPTER _____ SCHOOL _____

ADVISER _____ ADVISER CELL PHONE _____

SCHOOL ADDRESS _____

SCHOOL E-MAIL _____

HOME ADDRESS _____

HOME/PERSONAL E-MAIL _____

HOME PHONE _____ CELL PHONE _____

FOOD ALLERGIES _____

PARENTS

NAMES _____

ADDRESS _____

E-MAIL _____ PHONE _____

SCHOOL

PHONE _____

PRINCIPAL _____

SUPERINTENDENT _____

Please use this candidate information sheet as the cover for officer applications at all levels.



**South Dakota Association
Family, Career and
Community Leaders of America
Region Junior High Officer Candidate Application Instructions**

SD FCCLA Policy and Procedure Manual-Part II SD FCCLA ORGANIZATION, page 3, Section II: State Executive Council, B- Qualifications of State Officers, #2, states: "the Junior High Representative may be from grades 6-8." Please complete the following instructions for the Region Junior High Representative Officer Candidate Application. Applications need to be postmarked no less than **three weeks** prior to your region meeting date.

FCCLA Resume

- Attach a professional FCCLA resume, one page only in length, typed in 11 point Times New Roman font with margins set at .75 all around, providing the below criteria:
 - Name, home address, phone, email address, school, school address, chapter, year in school, number of years in FCCLA, total years of FACS instruction.
 - List all Family and Consumer Sciences courses and grade levels when taken. Please list the course titles as they appear on your transcript.
 - List your participation in FCCLA at the local, district/region, state and national level.
 - List offices held in FCCLA.
 - List your participation in your school and community organizations.

2 Letters of Recommendation

- Provide 2 typed letters of recommendation. Each recommendation should be on a separate sheet of paper and included with the application. The recommendations must follow the below criteria:
 - A maximum of one page in length per person and double spaced.
 - One from the Chapter Adviser and the other one from a professional knowledgeable of your FCCLA and/or non-FCCLA related activities.
 - Include FCCLA leadership skills, community involvement, and academic performance.
 - Name and title of the person writing the recommendation, signed and dated.

Affiliation

- Attach a copy of the 2024–2025-chapter affiliation form, verifying candidate’s membership.

Official Transcript

- Attach an official transcript that indicates the candidate’s cumulative grade point average.
- Candidate must have a minimum of one class of Family and Consumer Sciences.



- Region Junior High Officer Candidate Summary Sheet**
 - Complete the Region Junior High Officer Candidate Summary Sheet located on page 3.
 - Include page 3 and a wallet-sized picture when submitting your entire region officer application to the state office.
 - Send only page 3 of officer application and a wallet-sized picture to region president.

- Make a copy of your application for your records before you mail to state headquarters.**

- Email scanned copy of completed application to Kristine.Brockhoff@lakeareatech.edu in case mailed application does not arrive in a timely manner.**

Application postmark deadline for each region:

- Region I— January 8, 2025
- Region II—November 13, 2024
- Region III - December 26, 2024
- Region IV—November 20, 2024
- Region V— November 14, 2024
- Region VI – December 16, 2024

Mail completed applications to:

(Deadline-3 weeks prior to region meeting)

SD FCCLA State Adviser
103 Wenona Hall
Box 507, SDSU
Brookings, SD 57007



2025-2026 Region Junior High Officer Candidate Summary Sheet

Name of Candidate _____ Chapter _____

School E-Mail Address _____ Adviser's Name _____

Number of Years in FCCLA _____ Current Year in School _____

Check all that apply: (Count only activities attended as an FCCLA member)

State Leadership Teams: Current Trends Team National Outreach Team

Power of One Modules: A Better You Family Ties Working on Working
 Take the Lead Speak Out for FCCLA

National Fall Conferences/Institutes Attended: 2022 2023 2024

National Leadership Conferences Attended: 2022 2023 2024

Attended: Rookie Training (Year) _____ Power Training (Year) _____

Step One Completed: Yes (Year) _____ No

List offices held, STAR Events competed in, and contributions to FCCLA below.

Local:

Region:

State:

National:

Community Involvement:

Send ONLY this form and a wallet-sized picture to the Region Chairperson as per instructions on page 2.